

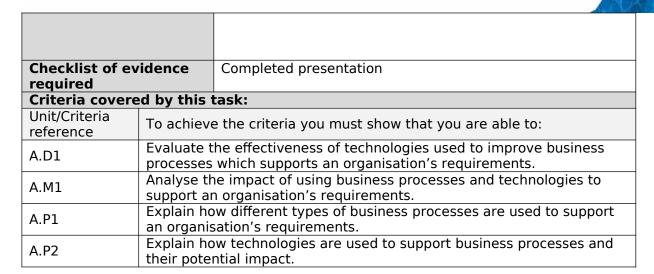
BTEC Assignment Brief

| Qualification | Pearson BTEC International Level 3 Certificate in Information Technology Pearson BTEC International Level 3 Subsidiary Diploma in Information Technology Pearson BTEC International Level 3 Foundation Diploma in Information Technology Pearson BTEC International Level 3 Diploma in Information Technology Pearson BTEC Level 3 National Extended Diploma in Information Technology |
|-----------------------|--|
| Unit number and title | Unit 20: Business Process Modelling Tools |
| Learning aim(s) | A: Investigate the processes that organisations use to support their activities |
| Assignment title | Planning business change |
| Assessor | |
| Issue date | |
| Hand in deadline | |

| Vocational Scenario or Context | You have obtained a work experience post at a local small business who make bespoke racing bicycles and currently make limited use of IT. The owners are aware that they may be able to use IT to improve the business efficiency and make them more competitive. They have asked you to investigate how they might use technology to improve their business processes. |
|-----------------------------------|---|
|-----------------------------------|---|

| Task 1 | The director of the company has asked you to prepare a presentation for her and the company managers in which you evaluate how technology can be used to support an organisation's aims. |
|--------|---|
| | Your presentation needs to cover the following: |
| | an explanation of the different types of business processes which can be found in a typical organisation and how these support a company's needs |
| | an explanation of how businesses can use technology to support their business processes and an analysis of the impact that business processes and technology can have on an organisation |
| | The director has also asked you to include in the presentation an evaluation of how effective various technologies can be in improving business processes and meeting an organisation's needs. Your presentation should include some real life examples of how technology has improved business processes and your discussion of the issues must be clear, balanced and fluent. |
| | |





| Sources of information | Books: |
|--|--|
| to support you with this Assignment | Johnston, G. Business Process Re-engineering, Amazon Media EU S.à r.l. (Kindle Book - ASIN: B0076WBWI4 |
| | Worthington, I and Britton C. The Business Environment. Pearson, 2104, ISBN-13: 978- 0273756729 |
| | Ould, M. Business Process Management: A Rigorous Approach. BCS, 2005. ISBN-13: 978-1902505602 |
| | |
| Other assessment materials attached to this Assignment Brief | e.g., work sheets, risk assessments, case study |

